



Since 1991

SENGUNTHAR ARTS AND SCIENCE COLLEGE
(Affiliated to Periyar University, Salem and Approved by AICTE, New Delhi)
An ISO 9001:2015 Certified Institution
Recognised under section 2(f) and 12(B) of the UGC Act 1956
Accredited by NAAC
Tiruchengode – 637 205



6.3.5 Performance Appraisal System for Teaching and Non-teaching Staff **(Academic Year: 2023-24)**



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Tiruchengode – 637 205



Faculty Self-Appraisal form

Academic Year 2023-2024

GENERAL DETAILS

1.	Name of the faculty	DR. R. MUKHESH KANNA
2.	Qualification	M. Com., M. Phil., Ph.D.,
3.	Department	COMMERCE(CA) & PG COMMERCE
4.	Designation of the Faculty(At the time of joining)	ASSISTANT PROFESSOR
5.	Present Designation	ASSISTANT PROFESSOR
6.	Date of joining(In the present institution)	24.06.2019

RESIDENTIAL ADDRESS:

214/F4, SAMY APARTMENT,
S.P. PUDHUR,
NAMAKKAL - 637001.

COMMUNICATION ADDRESS

214/F4, SAMY APARTMENT,
S.P. PUDHUR,
NAMAKKAL - 637001.

Mobile Number: 9500340391

E-mail ID: mukheshkanna@sengunthar.ac.in

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Department	Designation	Period From-To	No. of Years & Months
1.	Sengunthar Arts and Science College, Tiruchengode.	Commerce(CA)	Assistant Professor	24.06.2019 - 31.05.2024	5 Years
2.	Thenkammavur Sangam College of Arts and Science	Commerce	Assistant Professor	12.07.2017 - 21.06.2019	1 Year 11 Months
3.	SLS MAVINI Ayira Valsayer College, Madurai	Commerce(CA)	Assistant Professor	02.09.2015 - 07.07.2017	1 Year 10 months
4.					
				Total	8 years 9 months

Faculty Self-Appraisal form - SASC

CATEGORY I: TEACHING, LEARNING AND EVALUATION

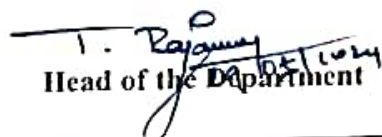
Academic Year	Criteria	Details
2023-24	Number of Papers taught and result produced	<u>ODD SEMESTER:-</u> RESEARCH METHODOLOGY - 100% MODERN BANKING - 73% INCOME TAX LAW & PRACTICE-I - 96.6% <u>EVEN SEMESTER:-</u> INCOME TAX LAW AND PRACTICE - II - 98.3% SETTING UP OF BUSINESS ENTITIES - 100% PROJECT METHODOLOGY - 90% COMMERCE PRACTICAL - 100%
	Innovative Teaching Learning Methods used 1. ICT Tools 2. You-Tube Videos 3. PowerPoint Presentation	ICT TOOLS
	Examination Related Work (Internal/External) 1. Question Paper Setting 2. Paper Evaluation 3. Practical Examination Duties 4. Additional Chief superintendent	Paper Evaluation, Practical Examination Duty for Periyar University Exams
	Participation in Curriculum/ Syllabus development	NIL
	Participation in College/Departmental activities	NIL
	Lecture notes upload in website	NIL
	Number of student Projects guided	UG - 13 PG - 2
	Remedial classes/Bridge courses	NIL

Faculty Self-Appraisal form - SASC

CATEGORY II: CO-CURRICULAR AND EXTENSION ACTIVITIES

Academic Year	Criteria	Details
2023-24	Administrative Assignments (Dean, IQAC, Co-coordinator, CoE, HOD, etc.)	NIL
	Central Committee Member/Coordinator/In charge (NAAC, NBA, ISO, NPTEL, R&D, Exam Cell, Alumni, Faculty Club, Bus In charge, Discipline, Sports, NSS, NCC, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	Bus In-charge, Internal Exam Cell,
	Departmental Committee Member/Co-coordinator/In charge (BOS, Academic Audit, Class teacher, Mentor, Research Group Co-coordinator, Internships, Lab In charge, Projects, Industrial visits, NAAC, etc)	Class Teacher, Mentor
	Organizing Seminars / Conferences / Workshops	NIL
	Guiding Ph.D Students	NIL
	FDPs/Training Activities/ STTPs/Workshops Attended Details	
	Participation in Conferences (i) International (ii) National (iii) State level (iv) College level	NIL
	Participation in Seminars (i) International (ii) National	NIL

	(iii) State level (iv) College level	
	Participation in FDP/Workshops (i) International (ii) National (iii) State level (iv) College level	FDP:- 1. UPSKILL YOUR RESOURCES 2. CONSUMER RIGHTS AND EDUCATION 3. FINANCIAL EMPOWERMENT THROUGH WEALTH CREATION
	Research Contributions (Details of Books/Research Papers Published)	NIL
	Projects taken up/Completed)	NIL
	Awards/Honors/Fellowships Received	NIL
	Online Certification Courses (Swayam/NPTEL etc.)	NIL


T. Rajan
Head of the Department


Principal



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Faculty Self-Appraisal form

Academic Year 2023-2024

GENERAL DETAILS

1.	Name of the faculty	T. RAJAMANICKAM
2.	Qualification	M.COM (CA), M.PHIL.
3.	Department	COMMERCE (CA)
4.	Designation of the Faculty (At the time of joining)	ASSISTANT PROFESSOR (14/12/2016)
5.	Present Designation	HEAD OF THE DEPARTMENT
6.	Date of joining (In the present institution)	14-12-2016

RESIDENTIAL ADDRESS:

2/28 A MAYILPARAIKADU
PILLANATHAM (PO)
TIRUCHENGODE (TN)
NAMAKKAL (DT) - 637 205

COMMUNICATION ADDRESS

2/28 A MAYILPARAIKADU
PILLANATHAM (PO)
TIRUCHENGODE (TN)
NAMAKKAL (DT) - 637 205

Mobile Number: 9715014325

E-mail ID: rajamanickam@sengunthar.ac.in

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Department	Designation	Period From-To	No. of Years & Months
1.	Sengunthar Arts and Science College (Autonomous)	Commerce (CA)	Head & Asst Professor	14-12-2016 to 31-05-2024	8 years
2.					
3.					
4.					
				Total	8 years

Faculty Self-Appraisal form - SASC

CATEGORY I: TEACHING, LEARNING AND EVALUATION

Academic Year	Criteria	Details
2023-24	Number of Papers taught and result produced	<u>ODD Semester:</u> Cost Accounting - 78.33% Project work - 100% HRM - 78% <u>Even Semester:</u> Management Accounting - 98.33% Rural & Agricultural Marketing - 57.14% Project work - 100%
	Innovative Teaching Learning Methods used 1. ICT Tools 2. You Tube Videos 3. PowerPoint Presentation	ICT TOOLS
	Examination Related Work (Internal/External) 1. Question Paper Setting 2. Paper Evaluation 3. Practical Examination Duties 4. Additional Chief superintend	Paper Evaluation, Practical Examination Duties
	Participation in Curriculum/ Syllabus development	NIL
	Participation in College/Departmental activities	NIL
	Lecture notes upload in website	NIL
	Number of student Projects guided	NIL - 12 Pr - 03
	Remedial classes/Bridge courses	NIL

CATEGORY II: CO-CURRICULAR AND EXTENSION ACTIVITIES

Academic Year	Criteria	Details
2023-24	Administrative Assignments (Dean, IQAC, Co-coordinator, CoE, HOD, etc.)	HOD
	Central Committee Member/Coordinator/In charge (NAAC, NBA, ISO, NPTEL, R&D, Exam Cell, Alumni, Faculty Club, Bus In charge, Discipline, Sports, NSS, NCC, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	NIL
	Departmental Committee Member/Co-coordinator/In charge (BOS, Academic Audit, Class teacher, Mentor, Research Group Co-coordinator, Internships, Lab In charge, Projects, Industrial visits, NAAC, etc)	Internships, Projects
	Organizing Seminars / Conferences / Workshops	NIL
	Guiding Ph.D Students	NIL
	FDPs/Training Activities/ STTPs/Workshops Attended Details	
	Participation in Conferences (i) International (ii) National (iii) State level (iv) College level	NIL
	Participation in Seminars (i) International (ii) National	NIL

	(iii) State level (iv) College level	NIL
	Participation in FDP/Workshops (i) International (ii) National (iii) State level (iv) College level	NIL
	Research Contributions (Details of Books/Research Papers Published)	NIL
	Projects taken up/Completed)	NIL
	Awards/Honors/Fellowships Received	NIL
	Online Certification Courses (Swayam/NPTEL etc.)	NIL

T. Rajamunni
29/05/14
Head of the Department


Principal



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Faculty Self-Appraisal form

Academic Year 2023-2024

GENERAL DETAILS

1.	Name of the faculty	A. MANIVANNAN
2.	Qualification	M.COM., M.Phil., B.Ed.,
3.	Department	Commerce (CA)
4.	Designation of the Faculty (At the time of joining)	Assistant Professor (17.7.2023)
5.	Present Designation	Assistant Professor
6.	Date of joining (In the present institution)	17.07.2023

RESIDENTIAL ADDRESS:

4/48 Elayampalayam (PO)
Tiruchengode (T.K)
Namakkal (D.T)
Pincode - 637205

COMMUNICATION ADDRESS

4/48 Elayampalayam,
Tiruchengode (T.K)
Namakkal (D.T)
Pincode - 637205

Mobile Number: 87605 11157

E-mail ID: manipk@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Department	Designation	Period From-To	No. of Years & Months
1.	Sri Vasavi College, Erode	Commerce	Asst. Professor	24.8.16 to 31.5.23	6 years 9 months
2.	Sengunthar Arts & Science College	Commerce (CA)	Asst. Professor	17.7.23	11 months
3.					
4.					
				Total	7 years 8 months

CATEGORY I: TEACHING, LEARNING AND EVALUATION

Academic Year	Criteria	Details
2023-24	Number of Papers taught and result produced	<p><u>ODD - SEMESTER</u></p> <p><u>I - B conda.</u> Principles of manage - 75% <u>II - B conda.</u> meat - 75% Business Law - 80% Auditing - 96%.</p> <p><u>EVEN - SEM</u> Financial Acc II - 64.15% H.R.M - 100% Business Ethics - 100% Service marketing - 89.47%.</p>
	Innovative Teaching Learning Methods used 1. ICT Tools 2. You-Tube Videos 3. PowerPoint Presentation	ICT TOOLS
	Examination Related Work (Internal/External) 1. Question Paper Setting 2. Paper Evaluation 3. Practical Examination Duties 4. Additional Chief superintend	paper Evaluation
	Participation in Curriculum/ Syllabus development	NIL
	Participation in College/Departmental activities	NIL
	Lecture notes upload in website	NIL
	Number of student Projects guided	UG-12 PG-1
	Remedial classes/Bridge courses	NIL

CATEGORY II: CO-CURRICULAR AND EXTENSION ACTIVITIES

Academic Year	Criteria	Details
2023-24	Administrative Assignments (Dean, IQAC, Co-coordinator, CoE, HOD, etc.)	NIL
	Central Committee Member/Coordinator/In charge (NAAC, NBA, ISO, NPTEL, R&D, Exam Cell, Alumni, Faculty Club, Bus In charge, Discipline, Sports, NSS, NCC, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	NIL
	Departmental Committee Member/Co-coordinator/In charge (BOS, Academic Audit, Class teacher, Mentor, Research Group Co-coordinator, Internships, Lab In charge, Projects, Industrial visits, NAAC, etc)	Class Teacher mentor
	Organizing Seminars / Conferences / Workshops	NIL
	Guiding Ph.D Students	NIL
	FDPs/Training Activities/ STTPs/Workshops Attended Details	
	Participation in Conferences (i) International (ii) National (iii) State level (iv) College level	NIL
	Participation in Seminars (i) International (ii) National	NIL

	(iii) State level (iv) College level	NIL
	Participation in FDP/Workshops (i) International (ii) National (iii) State level (iv) College level	NIL
	Research Contributions (Details of Books/Research Papers Published)	NIL
	Projects taken up/Completed)	NIL
	Awards/Honors/Fellowships Received	NIL
	Online Certification Courses (Swayam/NPTEL etc.)	NIL


T. Rajan
Head of the Department


Principal



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Faculty Self-Appraisal form

Academic Year 2023-2024

GENERAL DETAILS

1.	Name of the faculty	M. KavinKarthi
2.	Qualification	M. COM
3.	Department	Commerce
4.	Designation of the Faculty (At the time of joining)	Assistant Professor (31-03-2023)
5.	Present Designation	Assistant Professor
6.	Date of joining (In the present institution)	31-03-2023

RESIDENTIAL ADDRESS:

3, Muthaliyan street,
Akkampettai,
Sankari CTK,
Salem (DT) - 637301.

COMMUNICATION ADDRESS

3, Muthaliyan street,
Akkampettai,
Sankari CTK,
Salem (DT) - 637301.

Mobile Number: 9578433434

E-mail ID: kavinKarthi@sengunthars.co.in

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Department	Designation	Period From-To	No. of Years & Months
1.	sengunthar arts and science college	commerce	Assistant professor	31-03-2023	1 year 9 months
2.					
3.					
4.					
				Total	1 year 9 months

Faculty Self-Appraisal form - SASC

CATEGORY I: TEACHING, LEARNING AND EVALUATION

Academic Year	Criteria	Details
2023-24	Number of Papers taught and result produced	<p>ODD- SEMESTER:</p> <p>Financial market - 75% Marketing - 82% Human Rights - 100% Research methodology - 94%</p> <p>EVEN - SEMESTER:</p> <p>Business Law - 73.58% Corporate accounting-II - 50% Goods and services Tax - 89.47%</p>
	Innovative Teaching Learning Methods used 1. ICT Tools 2. You-Tube Videos 3. PowerPoint Presentation	ICT TOOLS
	Examination Related Work (Internal/External) 1. Question Paper Setting 2. Paper Evaluation 3. Practical Examination Duties 4. Additional Chief superintendent	NIL
	Participation in Curriculum/ Syllabus development	NIL
	Participation in College/Departmental activities	NIL
	Lecture notes upload in website	NIL
	Number of student Projects guided	NIL
	Remedial classes/Bridge courses	NIL

CATEGORY II: CO-CURRICULAR AND EXTENSION ACTIVITIES

Academic Year	Criteria	Details
2023-24	Administrative Assignments (Dean, IQAC, Co-coordinator, CoE, HOD, etc.)	NIL
	Central Committee Member/Coordinator/In charge (NAAC, NBA, ISO, NPTEL, R&D, Exam Cell, Alumni, Faculty Club, Bus In charge, Discipline, Sports, NSS, NCC, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	NIL
	Departmental Committee Member/Co-coordinator/In charge (BOS, Academic Audit, Class teacher, Mentor, Research Group Co-coordinator, Internships, Lab In charge, Projects, Industrial visits, NAAC, etc)	class teacher mentor
	Organizing Seminars / Conferences / Workshops	NIL
	Guiding Ph.D Students	NIL
	FDPs/Training Activities/ STTPs/Workshops Attended Details	
	Participation in Conferences (i) International (ii) National (iii) State level (iv) College level	NIL
	Participation in Seminars (i) International (ii) National	NIL

	(iii) State level (iv) College level	NIL
	Participation in FDP/Workshops (i) International (ii) National (iii) State level (iv) College level	NIL
	Research Contributions (Details of Books/Research Papers Published)	NIL
	Projects taken up/Completed)	NIL
	Awards/Honors/Fellowships Received	NIL
	Online Certification Courses (Swayam/NPTEL etc.)	NIL

T. Rajamony
Head of the Department

21/5/24
Principal



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Faculty Self-Appraisal form

Academic Year 2023-2024

GENERAL DETAILS

1.	Name of the faculty	MOHANAPRIYA-S
2.	Qualification	M.COM.
3.	Department	COMMERCE (CA)
4.	Designation of the Faculty (At the time of joining)	Assistant professor (28.10.21)
5.	Present Designation	Assistant professor
6.	Date of joining (In the present institution)	28.10.2021.

RESIDENTIAL ADDRESS:

198/A PERUMAL MEDU,
RAJASAMPALAYAM PIRUVU,
MANICKAMPALAYAM,
ERODE - 638004

COMMUNICATION ADDRESS

198/A PERUMAL MEDU,
RAJASAMPALAYAM PIRUVU,
MANICKAMPALAYAM,
ERODE - 638004.

Mobile Number: 88834 27915

E-mail ID: maniepk@gmail.com.

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Department	Designation	Period From-To	No. of Years & Months
1.	Sengunthar Arts and Science College	Commerce (CA)	Assistant professor	28.10.21	2 years 7 months
2.	Science College				
3.					
4.					
				Total	2 years 7 months

Faculty Self-Appraisal form - SASC


CATEGORY I: TEACHING, LEARNING AND EVALUATION

Academic Year	Criteria	Details
2023-24	Number of Papers taught and result produced	<u>Odd-Sem:-</u> Elements of 2 Probability 4.0 - 76% Corporate ac - 51% <u>Even-Sem:-</u> Corporate ac - II - 50% Human Geography - 74.33% Cost - mgst - 71.42%
	Innovative Teaching Learning Methods used 1. ICT Tools 2. You-Tube Videos 3. PowerPoint Presentation	ICT TOOLS
	Examination Related Work (Internal/External) 1. Question Paper Setting 2. Paper Evaluation 3. Practical Examination Duties 4. Additional Chief superintend	NIL
	Participation in Curriculum/ Syllabus development	NIL
	Participation in College/Departmental activities	NIL
	Lecture notes upload in website	NIL
	Number of student Projects guided	NIL
	Remedial classes/Bridge courses	NIL

CATEGORY II: CO-CURRICULAR AND EXTENSION ACTIVITIES

Academic Year	Criteria	Details
2022-23	Administrative Assignments (Dean, IQAC, Co-coordinator, CoE, HOD, etc.)	NIL
	Central Committee Member/Coordinator/In charge (NAAC, NBA, ISO, NPTEL, R&D, Exam Cell, Alumni, Faculty Club, Bus In charge, Discipline, Sports, NSS, NCC, Yoga, Women's Grievance Cell, Anti Ragging, Professional Bodies, Skill development, Incubation, etc)	NIL
	Departmental Committee Member/Co-coordinator/In charge (BOS, Academic Audit, Class teacher, Mentor, Research Group Co-coordinator, Internships, Lab In charge, Projects, Industrial visits, NAAC, etc)	Class Incharge, mentor
	Organizing Seminars / Conferences / Workshops	NIL
	Guiding Ph.D Students	NIL
	FDPs/Training Activities/ STTPs/Workshops Attended Details	
	Participation in Conferences (i) International (ii) National (iii) State level (iv) College level	NIL
	Participation in Seminars (i) International (ii) National	NIL

	(iii) State level (iv) College level	NIL
	Participation in FDP/Workshops (i) International (ii) National (iii) State level (iv) College level	NIL
	Research Contributions (Details of Books/Research Papers Published)	NIL
	Projects taken up/Completed)	NIL
	Awards/Honors/Fellowships Received	NIL
	Online Certification Courses (Swayam/NPTEL etc.)	NIL


T. Jayaram
Head of the Department


Principal



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Self Appraisal Form (Non-Teaching Staff Members)

Part A

(To be filled by Non-Teaching Staff)

General Information

1.1	Name of the Staff	Mrs.T.JAYACHITRA
1.2	Father's/Husband's Name	W/O,T.M.NANDHAKUMAR
1.3	Designation	LAB ASSISTANT
1.4	Department/Section	ELECTRONICS AND COMMUNICATION & PHYSICS
1.5	College	SENGUNTHAR ARTS AND SCIENCE COLLEGE
1.6	Address (with Pincode)	25,SND ROAD, 3 rd CROSS, TIRUCHENGODE (TK), NAMAKKAL-637 211
1.7	Contact No	9942684248
1.8	Email ID	Chitranandhu3696@gmail.com
1.9	Number of years of service in SASC	32 years

Part B
(To be filled by Section Head/HOD)

Assessment of Soft Skills

S No	Appraisal Category	Assessment by Section Head/HOD(V.Good/ Good/Poor)
1	Efficiency in task & punctuality	V.Good
2	Sticking to time limit	Good
3	Workplace enthusiasm & motivation	V.Good
4	Ability to operate both individually and collaboratively	V.Good
5	Maintenance of discipline among coworkers	V.Good
6	Dress code & cleanliness	V.Good
7	Impartiality and fairness	Good
8	Willingness & capability to assume responsibility	V.Good
9	Honesty & integrity in actions	Good
10	Ability to adapt to adversity & complete objectives	Good
11	Behavior with coworkers	V.Good
12	Ability to team work	V.Good
13	Assisting coworkers	V.Good
14	Attitude towards learning from coworkers	V.Good
15	Encourages & motivates coworkers	V.Good

Section Head/HOD Comments for improvement: No Suggestions


Signature


HOD


Principal

PRINCIPAL
SENGUNTHAR ARTS AND SCIENCE COLLEGE
TIRUCHENGODE - 637 205.



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Self Appraisal Form (Non-Teaching Staff Members)

Part A

(To be filled by Non-Teaching Staff)

General Information

1.1	Name of the Staff	Mrs. G. Tamilselvi
1.2	Father's/Husband's Name	C. Thangam
1.3	Designation	Lab Assistant
1.4	Department/Section	Chemistry
1.5	College	Sengunthar Arts And Science College- Tiruchengode
1.6	Address (with Pincode)	Sattaiyampudhur, Street No.9,
		Suriyampalayam (Po), Tiruchengode (Tk),
		Namakkal (Dt)-637209
1.7	Contact No	7373986282
1.8	Email ID	<u>Tamilselvichemist0284@gmail.com</u>
1.9	Number of years of service in SASC	7 years & 11 months

Part B
(To be filled by Section Head/HOD)

Assessment of Soft Skills

S No	Appraisal Category	Assessment by Section Head/HOD(V.Good/ Good/Poor)
1	Efficiency in task & punctuality	V. Good
2	Sticking to time limit	V. Good
3	Workplace enthusiasm & motivation	Good
4	Ability to operate both individually and collaboratively	V. Good
5	Maintenance of discipline among coworkers	Good
6	Dress code & cleanliness	V. Good
7	Impartiality and fairness	Good
8	Willingness & capability to assume responsibility	Good
9	Honesty & integrity in actions	V. Good
10	Ability to adapt to adversity & complete objectives	Good
11	Behavior with coworkers	V. Good
12	Ability to team work	V. Good
13	Assisting coworkers	Good
14	Attitude towards learning from coworkers	Good
15	Encourages & motivates coworkers	V. Good

Section Head/HOD Comments for improvement:


Signature


HOD


Principal
SENGUNTHAR ARTS AND SCIENCE COLLEGE
TIRUCHENGODE - 637 205.